MISSION

The Enterprise Applications Advisory Committee is a part of the Information Technology governance structure at the University of North Carolina at Chapel Hill. (Please see https://its.unc.edu/about-us/it-governance/ for additional information.) The Enterprise Applications Coordinating Committee (EACC) recommends strategies, priorities, policies and standards for enterprise applications to the UNC-Chapel Hill Enterprise Resource Planning (ERP) Sponsors Committee.[1] The ERP Sponsors Committee oversees the activities of ConnectCarolina transactional, reporting and associated applications, ensures that timely decisions are made in accordance with the University's mission and strategy, and provides feedback regarding issues and recommendations brought to its attention.

The Enterprise Applications Coordinating Committee (EACC) is responsible for advising ITS Enterprise Applications' leadership in evaluating enterprise applications needs across campus. It identifies gaps, recommending solutions, and suggests processes and practices for effectively managing the following:

- ConnectCarolina Student Administration, Human Resources, and Finance transactional and reporting applications and associated services and applications such as ImageNow (document management), WebTravel, and TIM;
- Reporting on data from ConnectCarolina applications, including InfoPorte;
- Interfaces and data feeds to and from other University-wide applications that require integration with or data from ConnectCarolina or the ConnectCarolina Data Warehouse including but not limited to on-line instructional programs, third-party admissions applications, procurement and benefits vendors, other third party applications such as Ad Astra and Coursera, university services applications such as Carolina Billing Management (CBM), OneCard, Environmental Health and Safety, and applications run by UNC Schools and Divisions;
- Other appropriate enterprise systems.

DECISION DOMAINS

Committee members will raise and/or respond to strategic IT-related issues, particularly those with impact across the various schools, divisions and other entities that comprise

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[1] ERP Sponsors is comprised of the Executive Vice Chancellor and Provost, the Vice Chancellor for Finance and Administration, the Vice Chancellor for Information Technology and CIO, the Vice Chancellor for Research, the Vice Chancellor for Workforce Strategy, Equity and Engagement, the Senior Associate Vice Chancellor and Chief Financial Officer, the Dean of the Graduate School and support staff.

the University, and will formulate recommendations to the ERP Sponsors Committee from the perspective of representing the institutional needs rather than representing the interests or needs of a particular school, department, or unit. The EACC's role is to ensure UNC's enterprise applications meet the evolving needs of the institution and to provide guidance regarding the management of competing priorities across finance, human resource, payroll, research administration, and student administration applications. This includes responsibility to:

- Proactively evaluate UNC-Chapel Hill's enterprise application and reporting strategy and recommend the deployment of new or modified functionality.
- Evaluate requests to provide additional administrative applications for the University and make recommendations to the ERP Sponsors.
- Recommend mechanisms and processes to:
  - Evaluate and prioritize requests from schools and other UNC units to establish points of integration with enterprise systems and to use information from UNC's enterprise transactional, reporting, and associated systems, particularly with respect to ensuring the effective use of enterprise application support resources;
  - Evaluate requests by schools, divisions and other units to procure and use applications with functionality similar to that provided by existing systems;
  - Provide guidance to campus on the procurement and implementation of new systems that integrate with or send data to or from ConnectCarolina, the data warehouse, and other data repositories of financial, human resources, payroll, and student administrative information.
- Advocate to the ERP Sponsors Committee for decisions and directions that positively affect the University environment.
- The committee is charged with evaluating exception requests where units would like to use a different system with similar functionality to a core enterprise system and recommending the appropriate disposition to the ERP Sponsors.

CRITERIA FOR DECISION-MAKING
- **Strategic Alignment**: The Committee considers the alignment of the University's enterprise application and reporting strategies to provide management, operational and decision-support for the University's academic, research, and service missions and its strategic objectives
- **Value Delivery**: The Committee considers the support required for delivering enterprise systems that benefit and provide value to the University's overall business functions

- **Resource Management**: The Committee provides guidance on stewardship, appropriate investment, and proper management of software development resources including applications and support staff
- **Risk Management**: The Committee examines compliance needs and related requirements to meet federal, state, and local standards and regulations (e.g., FERPA, data privacy and security policies).

MEMBERSHIP

The committee, including the chair, is appointed by the Provost. Committee members shall be responsible for representing the interests of the organization or group upon which their appointment is based and supporting the interests of the University as a whole. Committee membership will be reviewed every two years and adjusted as appropriate.

Committee Membership:
- Senior Associate Vice Chancellor for Finance & Administration, also representing the Finance Council;
- Assistant Provost for Institutional Research & Assessment;
- Associate Vice Chancellor for Workforce Strategy, Equity and Engagement, also representing the Human Resource Council;
- Assistant Provost & University Registrar;
- Vice Provost Enrollment & Undergrad Admissions;
- Student Administration Council Chair;
- Senior Associate Vice Chancellor, VC for Research;
- A representative of the Information Technology Executive Council (ITEC);
- Chair or a representative of the Faculty Information Technology Advisory Council (FITAC);
- A representative from the College and a large professional school (serving two-year terms)
- The Assistant Vice Chancellor for Enterprise Applications will chair the meeting.

EACC Membership may be augmented to include stakeholders with knowledge and interests relevant to topics being discussed. EACC members may send delegates to meetings if the member is unable to attend.

SUPPORTING COMMITTEES

Several committees provide input to the EACC. Representatives from each serve on the EACC. They are:

- Student Administration Council;
- Carolina Human Resources Council;
- Carolina Finance Council;
- Information Technology Executive Council;
- Faculty Information Technology Advisory Council.

Representatives from each of these committees have the responsibility to inform the EACC of recommendations and feedback on any of the systems overseen by the EACC and convey appropriate information about EACC discussions back to their committees.

PROCEDURES

- Committee activities – Administrative support for the activities of the committee will be provided by a person designated by the chair.
- Meeting structure – The chair or a designee will collect agenda items and circulate agendas in advance of each meeting to ensure informed discussions of scheduled topics.
- Meeting frequency – At least monthly. The committee will determine modifications to the schedule based on needs related to current activities.
- Reporting – The chair will raise issues and recommendations to the ERP Sponsors Committee as necessary.
- Documentation of proceedings – Notes of discussions, recommendations and action items shall be posted for University review.
- Meeting attendance – All meetings except those concerned with personnel will be conducted according to the open meetings regulations.

REVISED DATE: FEBRUARY 2, 2018