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**MINUTES**  
**Communication Technology Coordinating Committee**  
**February 6, 2017, 11:30am-1:00pm**  
**2400 ITS-MANNING**

**Committee members present:** Chair Brad Ives, Jim Gogan, Andy Lang, Steve Haring, Cheri Beasley, Chris Williams, Brian Bertlshofer (representing Andy Johns), Daniel Anderson, Aimee Turner, Christopher Payne, Paige Burton, Brent Comstock

**Excused:** Craig Baker

**Greeting and Introductions**

**Jim Gogan**

**Review of Charter**

Jim Gogan provided a review of the charter of the Communication Technology Committee. A network infrastructure update was given, explaining that a disaster recovery/business continuity test was done at ITS-Manning on November 4, 2016 and that the testing went well with no interruption of service. Jim also provided a Network infrastructure update on all the buildings still pending wi-fi service, and went over the process by which Network ~~cabling~~ life cycle refresh was started and completed.

**Budget/Funding Model Review**

**Steve Haring**

Steve Haring discussed the budget funding model years 2014-2016. He communicated that the revenue has been consistent and almost all AT&T has been converted over to Verizon. He also discussed Communication Technologies operating results and the revenue comparisons for 2014-2016.

**Community Fiber Exchange Initiative**

**Jim Gogan**

Jim Gogan gave a review of the community fiber optical infrastructure exchange with the town of Chapel Hill and also the town of Carrboro. The fiber exchange master agreement has been completed. And the exchange has been working smoothly and also is saving money for all the parties involved.

**Voice Services Update**

**Cheri Beasley**

Cheri Beasley discussed that 40,000 phone numbers were to be ported beginning in 2012. As of this point 25,880 phone numbers have ported out from AT&T to Verizon Business. 18,800 are activated, working VoIP phone numbers. There are 17,000 phone numbers remaining to port out. Call boxes, elevators and also building alarm lines have not yet went through the process of converting over. Cheri also discussed that audio conferencing/instant meeting is now set up for departments to use for conference calling.

**Other Business**

It was decided that in the next annual meeting that a discussion for deciding rates for the complete oversight should be discussed.