The bi-weekly progress meeting for the above referenced project was held on Wednesday, May 21, 2014 at 9:30 AM. The following representatives were present at the meeting:

- Corley Redfoot Architects Inc. Ken Smith
- CTS Ron Standley, Dave Ramer
- University of North Carolina Dana Leeson, James Spurling
  Nate Hilton
- Bass Nixon and Kennedy Larry Nixon

1. Exceptions to Minutes of Last Meeting

   There were no exceptions taken to the previous meeting minutes.

2. CTS Discussion & Comment

   - CTS distributed a Kenan Stadium Status Tracker dated 5/19/21; a copy of that document is attached to these minutes.
   - The coax installation is 100% complete in Loudermilk.
   - Dave Ramer noted that the cable terminations are 60% complete in Loudermilk.
   - The cable and crews have moved to the Football Center to work.
   - Dave Ramer feels the cabling will be complete in the Football Center within two weeks.
   - The speaker installation is following behind the cabling crew.
   - The coring of the steps at the south tarmac area is scheduled to start on the day of the meeting.
   - On the south side of the stadium, all of the conduit is run and the contractor is waiting on the arrival of the NEMA boxes so the conduit can proceed.
   - On the north side, within two weeks the conduit installation will at the same status as the south side is now.
   - The ETA for the NEMA boxes is currently July 1; CTS hopes to improve on that day; the boxes are custom and will be shipped as they are completed.
   - Dave Ramer noted that the contractor has all the interior components on hand for the NEMA boxes.
   - The steel platforms should have about a 2 week turnaround for production; the subcontractor should be sending in a resubmittal of the platforms for CRA review; modifications were made to accommodate the conduit which was installed on the beam at two of the platform locations.
• CTS confirmed that there are no material shipment issues; the fiber is on hand; the Omni antennas are on site; some of the exterior antennas are on site.
• Ron Stanley said he had not had a chance to look at the revised Stealth shop drawings that come in on 5/19/14 but would try to review these as soon as possible.
• Ron Stanley asked if Gaston could forward the Loudermilk structural drawings that were requested last week; Ken Smith will follow up on this.

3. UNC Discussion & Comment

• James Spurling said he wanted to make certain that an interior antenna was installed just outside his office at Level 4 of the North Box so his reception would be improved.
• James noted that UNC has received the invoice for the installation of the first three access panels in Loudermilk; the invoice is for $1,050; James noted that there will be additional costs for painting and there are 12 more ordered for Loudermilk and 11 ordered for the Football Center; he said he just wanted to make certain that CTS was aware of the cost for each access door.
• James advised that the 4th of July celebration in the stadium will involved a remote stage for the band being set up on the south tarmac at field level and the stadium will need to be left just as it was before commencement.
• James noted that he had given keys to Charles McClendon for opening the bathrooms for contractor use but he would like to see just one toilet on each side opened up, not several toilets; he reminded the CTS that the cleaning crew for the toilets cost $1,450 per week and they come every 10 days.
• Nate Hilton said everything was going good in Loudermilk; his 2 man cleaning crew leaves the building at 3:00 AM before CTS moves out but so far CTS has been working with the single cleaning crew member that comes in at 7:00 AM to make sure everything is restored before the building opens back up to the students.
• Nate noted that the interior antennas look fine to him; he said that he had spoken to CTS about installing a black cover over the blue cabling that goes to the antennas installed in the concourse level ceilings.
• Dana Leeson said he had no concerns; he noted that the contractors seem to be following the UNC mandated safety regulations for harnesses, etc., that he pointed out in the first progress meeting.

4. BNK Discussion & Comment

• Larry Nixon said that BNK was still involved in evaluating the FCU in the north telecom room.
• Larry said he would begin looking at conduit and panels once the NEMA boxes were in place and the component installation has begun.
5. CRA Discussion & Comment

- Ken Smith asked if the state electrical inspector has been involved in anything on site so far; Dave Ramer said no inspections had been required so far for the SCO.
- Ken Smith said that CRA would review the interior antenna installation in Loudermilk for any cosmetic issues.
- Ken Smith said that CRA wanted to be involved when the coring operation starts on the south tarmac steps; Dave Ramer said that work scope should start on the day of the meeting.

6. General Discussion & Comment

The general consensus of the group was that work was proceeding according to plan, the work is on schedule, and there were no incidents to report.

Ken Smith thanked the attendees for their time and advised everyone that the next monthly progress meeting is scheduled for Wednesday, June 4, 2014 at 9:30 AM.

The above items are the Designer’s summary of the discussions that took place during the meeting. Should any recipient of a copy of these Minutes disagree with or have a comment concerning any of the items, please respond in writing to the Designer within five (5) days of receipt of the Minutes. Otherwise, these Minutes will stand as correct and as an accurate record of the project status.

Respectfully submitted,

Ken Smith
KES/kes

Cc: Kenan DAS Team Members